

**HERITAGE PRESERVATION COMMISSION  
MINUTES  
TUESDAY, JANUARY 12, 2016**

A meeting of the Heritage Preservation Commission was held at the Municipal Building on Tuesday, January 12, 2016 at 5:30 pm. Meeting was called to order at 5:35 pm. Roll call was taken and a quorum declared. Members present: Dawn Heidebrink, Elizabeth McCabe, John McCallum. City Liaison, Rodger Smidt was also present.

(Paul Everett chose not to continue on the Commission for 2016. Two vacancies need to be filled.)

**Approval of Minutes:** John McCallum made motion to accept the September 22, 2015 minutes as written. Rodger Smidt seconded. (Meeting not held in November – no quorum.)

**Old Business:**

Monk's Second Hand – Dawn Heidebrink tried to get in touch with Monk to discuss ideas for improving the outside of his building. Hasn't been able to meet with him.

Thoughtfulness Shop – The store window has been replaced and furniture that was visible from the outside has been moved and curtains put up to shield the rest of the store from view.

**New Business:**

State Historical Convention – John McCallum had attended along with Paul Everett on September 17-18, 2015. John showed the members the booklet John brought back with him that explains how to bring back what was covered up in the past. Improvements that would be more appropriate to building.

It was discussed that this booklet could be shown to Monk to give him ideas on how to improve the front of his building. Also to discuss with Monk the city's improvement program.

Keepers Building Permit – Nothing further on this project. Commission had recommended to Bud Johnston at the September meeting to contact the city about the improvement program. Dawn Heidebrink had also mentioned Tim Otto's name to Bud as possible contractor. An assessment needs to be done on what repairs are actually needed. He has made no further contact with the Commission.

Pipestone County Museum Permit – On October 19, 2015 the following members of the Commission signed off on this permit – Elizabeth McCabe, John McCallum and Dawn Heidebrink – so the work could proceed. Rehabilitation of the windows has started. The rest will continue in the Spring.

HPC Annual Report – No review was discussed. The report was not complete – some pages are missing. Left message on copy of report for Kasi Pantekoek, the city receptionist, to check on this.

So Jo's Sportswear Permit – Need more information on this project. Not clear from attachment what SoJo's plans to do. Dawn Heidebrink had contacted Jeff Jones when permit came in and Dawn requested contact with city's architect on this permit.

Future meeting times – A motion was made by Dawn Heidebrink and seconded by Rodger Smidt to officially change the meeting time to 5:30 pm. Meetings are held every other month on second Tuesday.

Discussion held on how to fill the two vacancies on the Commission. Possible names mentioned. Commission requests that the city ask the radio station to make a community announcement on the air about these two vacancies.

**Adjournment:**

Elizabeth McCabe made a motion to adjourn the meeting. Meeting adjourned at 6:30 pm.

Minutes submitted by Elizabeth McCabe, Secretary.