

Pipestone, Minnesota
February 16, 2016

Pursuant to due call and notice thereof, a Special Meeting of the Pipestone City Council was duly held at the Pipestone County Medical Center and Family Clinic at 5:30 p.m. on the 16th day of February 2016. Members present: Laurie Ness, Myron Koets, Jim Stout, Kyle Caskey and Rodger Smidt. Absent: None. Others present: Brad Burris and City Administrator/City Attorney Jeff Jones.

Mayor Laurie Ness stated the purpose of the Special meeting was for the City Council to be given a tour of the newly remodeled Pipestone County Medical Center and Family Clinic. After the tour, the Council returned to City Hall to convene regular session.

Mayor Laurie Ness called the regular meeting to order at 6:30 p.m. Roll call was taken and a quorum was declared. Members present: Laurie Ness, Myron Koets, Jim Stout, Kyle Caskey and Rodger Smidt. Absent: None. Others present: Deb Fitzgerald, Erica Volkir, Mick Myers, Dale Roemmich, Lee Bjerk, Kevain Paulsen, Cable Access Coordinator Steve Moffitt and City Administrator/City Attorney Jeff Jones.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

City Administrator/City Attorney Jones stated he would like to amend the agenda to include under Executive Session, Item A – Consider Offer to Purchase 4.6 Acres in the NE Quarter of the NW Quarter of Section 1, Township 106, Range 46 and remove Item A – Water Treatment Facility under Engineering.

Motion was made by Caskey, seconded by Koets to amend the agenda to include under Executive Session, Item A – Consider Offer to Purchase 4.6 Acres in the NE Quarter of the NW Quarter of Section 1, Township 106, Range 46 and remove Item A – Water Treatment Facility under Engineering.

CONSENT AGENDA

Mayor Ness stated the Consent Agenda consists of the January 30, 2016 Special Meeting Minutes, February 1, 2016 Regular Meeting Minutes, Payment of Claims-Listing of Bills, January 2016 Financial Reports, and Informational Reports and asked if there was any discussion regarding these items.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Consent Agenda which consists of: January 30, 2016 Special Meeting Minutes, February 1, 2016 Regular Meeting Minutes, Payment of Claims-Listing of Bills in the amount of \$322,182.81 for warrants

#050134 to #050238 to be issued in payment thereof, January 2016 Financial Reports, and Informational Reports and asked if there was any discussion regarding these items.

COMMUNITY CONCERNS

No Community Concerns were raised.

PRESENTATION

Lee Bjerk from Geronimo Solar gave a presentation on solar gardens and possible benefits to the City. The City is eligible to be a subscriber to solar gardens that will be built this summer. The city would receive a credit on its Xcel bill. Preliminary annual savings to the City are estimated to be \$10,000 but Lee will provide a more specific projection for Council consideration as well as the subscription agreement.

LEGAL

Ordinance 88, Fourth Series

This ordinance was introduced at the February 1st Council meeting and would authorize the sale of Lots 1 and 2, Block 5, Skyway Industrial Park, First Addition to Pipestone Vet Clinic RE, LLC for \$70,000.00.

Motion was made by Stout to approve Ordinance 88, Fourth Series: AN ORDINANCE AUTHORIZING THE SALE OF A PARCEL OF REAL PROPERTY OWNED BY THE CITY TO PIPESTONE VETERINARY CLINIC RE, LLC. Upon vote taken; Ayes: Ness, Koets, Stout, Smidt; Nays: None; Abstain: Caskey, motion carried 4-0-1.

OLD BUSINESS

Alcohol Policy at Hiawatha Lodge

City Administrator/City Attorney Jones stated that following the Council's discussion at the February 1st meeting and the meeting with interested liquor license holders at the Lodge, he had received numerous questions and suggestions on the proposed policy. He suggested a special meeting with the interested parties to discuss these questions and concerns.

Motion was made by Smidt, seconded by Caskey and unanimously carried to table discussion of the alcohol policy until a special meeting can be held to discuss this matter.

March 1st was mentioned as a possible date for this meeting.

NEW BUSINESS

New Coolers for Liquor Store

Jim Biever, Liquor Store Manager, presented a proposal to install new coolers and shelving at the Liquor Store. He obtained two bids:

- Carlson & Stewart - \$59,666
- Chapman - \$54,281

He stated that he was recommending the Council approve the Carlson bid as they provide service to several businesses in Pipestone, they offered a longer warranty and a better quality door. City Administrator/City Attorney Jones stated that the Council had reasonable discretion in determining the lowest responsible bidder and could consider quality and suitability of the equipment.

Motion was made by Stout, seconded by Koets and unanimously carried to accept the Carlson & Stewart bid in the amount of \$59,666 due to better quality, length of warranty and availability of service.

Schedule Special Meeting to Conduct Board of Appeal and Equalization

City Administrator/City Attorney Jones informed the Council that the County Assessor has scheduled the city's Board of Appeal and Equalization meeting for Tuesday, April 12th at 7:00 p.m. with open book sessions for April 11th from 9:00 a.m. to 3:00 p.m. and April 12th from 9:00 a.m. to 2:00 p.m. at City Hall. It will be necessary to schedule a special meeting to conduct the Board of Appeal and Equalization meeting.

Motion was made by Stout, seconded by Caskey and unanimously carried to schedule a special meeting for Tuesday, April 12, 2016 at 7:00 p.m. to conduct the Board of Appeal and Equalization meeting.

Consider Approval of Ben Denton to the Board of Appeals and Adjustments

Ben Denton has submitted his letter of interest in filling one of the vacancies on the Board of Appeals and Adjustments.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the appointment of Ben Denton to the Board of Appeals and Adjustments.

Consider One and Five Year Plans

City Administrator/City Attorney Jones presented proposed One and Five Year Plans based on Council discussion at the Annual Planning Session. The Council discussed the One Year Plan. Caskey requested that a formal City website roll-out be added to the One Year Plan.

Mayor Ness addressed the strategic planning session stating that Pipestone Forward had expressed interest in participating in that planning session. They had interviewed three entities that could moderate the session. A group affiliated with the Blandin Foundation is the preferred entity to serve as moderator.

Dale Roemmich, a member of Pipestone Forward, addressed the Council. He stated that he hoped that the process could be completed by June 1st. The process would involve interviewing 30 citizens. The Council expressed interest in this and will consider the group's proposal at a March meeting.

The Council also reviewed the proposed Five Year Plan. It was recommended that development of soccer fields be added under development of recreational facilities.

Motion was made by Caskey, seconded by Stout and unanimously carried to approve the One and Five Year Plans with additions noted above.

Resolution 2016-13

City Administrator/City Attorney Jones stated this would approve the annual grant from MnDOT Aeronautics for the maintenance and operation of the airport.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve Resolution 2016-13: A RESOLUTION APPROVING AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT.

COUNCIL LIAISON REPORTS

Hiawatha Pageant Park Committee Liaison Koets shared they are working on new signage for the 4th Street entrance and a memorial to past pageant members; the Department of Natural Resources plans to stock the pond at the Park; and new evergreen trees will be planted.

Park & Recreation Commission Liaison Koets stated the Commission continues to research ways to go to 24/7 access to the Ewert Rec Center exercise rooms.

Law Enforcement Liaison Committee Liaison Stout reported the Sheriff's office is installing repeater radios in all vehicles and is considering placing a resource office at the High School. Councilmember Koets noted that this could impact the City's share of future law enforcement contracts.

Economic Development Authority Boardmember Caskey reported that the EDA had decided not to rezone the twin home lots at Southwest Acres at this time. Councilmember Koets asked if the EDA would consider installing a sidewalk south of Dollar General to provide off street access to Dollar General and Coborn's.

CLOSING COMMENTS

City Administrator/City Attorney Jones stated that the demolition of the Robson building would begin Thursday. He cautioned that no one should enter the building as it is extremely dangerous.

EXECUTIVE SESSION

Motion was made by Koets, seconded by Stout and unanimously carried to close the regular meeting to go into Executive Session.

Mayor Ness stated that this was to consider the offer to purchase 4.68 acres in the Northeast Quarter of the Northwest Quarter of Section 1, Township 106, Range 46.

Motion was made by Smidt, seconded by Stout and unanimously carried to re-open the regular meeting.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve signing the Purchase Agreement to acquire 4.68 acres for \$85,000.

ADJOURNMENT

Motion was made by Caskey, seconded by Stout and unanimously carried to adjourn the meeting.

Laurie K. Ness
Mayor

ATTEST:

Jeffrey R. Jones
City Administrator