

Pipestone, Minnesota
March 7, 2016

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in the Municipal Building at 6:30 p.m. on the 7th day of March 2016. Mayor Laurie Ness called the meeting to order. Roll call was taken and a quorum was declared. Members present: Laurie Ness, Myron Koets, Kyle Caskey, Jim Stout and Rodger Smidt. Absent: None. Others present: Deb Fitzgerald, Bolton & Menk Representative John Graupman, Sara Priester, Tim Haubrich, Bob Buffington, Dale Roemmich, Marty Wallin, Cable Access Coordinator Steve Moffitt, City Administrator/City Attorney Jeff Jones and City Clerk Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

There were no additions, changes or deletions to the agenda.

CONSENT AGENDA

Mayor Ness stated the Consent Agenda contains the February 16, 2016 Regular Meeting Minutes; March 2, 2016 Special Meeting Minutes; and Payment of Claims-Listing of Bills and asked if there was any discussion regarding these items.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Consent Agenda which consists of: February 16, 2016 Regular Meeting Minutes; March 2, 2016 Special Meeting Minutes; and Payment of Claims-Listing of Bills in the amount of \$315,709.97 for warrants #050239 to #050407 to be issued in payment thereof.

COMMUNITY CONCERNS

There were no community concerns.

ENGINEERING

Water Treatment Facility

John Graupman with Bolton & Menk shared a slideshow presentation of the proposed Water Treatment Plant. He stated inside the building there would be one main computer area with a lab area and one small office.

Mr Graupman stated the timeline for the project is as follows: March 31st is the deadline to submit plans to the Department of Health and submit the grant application to Minnesota Public Facilities Clean Water Revolving Fund and Drinking Water Fund; June 30th is the deadline for

the Point Source Grant application so therefore, Bolton & Menk plan to advertise for bids and open bids at the May 23rd Council meeting.

Mr. Graupman shared that there is a resolution for Council consideration later in the meeting which is required by the March 31st deadline and supports the application to the Minnesota Public Facilities Authority Clean Water Revolving Fund and the Drinking Water Revolving Fund for loans for improvements to the municipal wastewater collection system, improvements to the municipal drinking water distribution system and improvements to the municipal drinking water treatment system. He stated there is zero commitment from the City at this time and the Governor has allocated more money for the Point Source Grant.

City Administrator/City Attorney Jones shared an article from the Pioneer Press addressing the problems cities are encountering meeting MPCA standards.

Mr. Graupman shared that he had attended a recent meeting with the MPCA where they were discussing the new phosphorus limits that are coming about. He stated MPCA staff is considering putting a proposal together that when city's get new limits and are doing construction, that your limits are locked in for 20 years, the life cycle of the project.

Robson Building Demolition – Pay Request No. 1

Pay Request No. 1 in the amount of \$66,975.00 was submitted by A & C Excavating for work completed on the Robson Building Demolition project. City Administrator/City Attorney Jones stated there is \$91,000.00 of Small Cities funds and he would be utilizing those funds to pay for this pay request.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve Pay Request No. 1 in the amount of \$66,975.00 for work completed on the Robson Building Demolition project.

OLD BUSINESS

Hiawatha Lodge Alcohol Policy

City Administrator/City Attorney Jones stated a special meeting was held on March 2nd to discuss and take comment on the Alcohol and Beverage Dispenser Agreement. He said numerous comments were received and he has made the revisions to the Agreement as requested from that meeting.

It was then suggested to change the vendor bids from a percentage based fee to a flat fee. Discussion was then held regarding changing bid specifications and the Agreement. It was felt that items 4, 5 and 13 could be revised or deleted if it was decided to proceed with the flat fee.

Councilmember Caskey stated he felt the percentage based fee made more sense than the flat fee.

Bob Buffington, representing the American Legion, stated the Legion Board would rather have the flat fee as they felt it would simplify the paperwork and they would know exact costs in advance. The Legion is also requesting that when it is time to ask for bids for the next year, the Legion get a first right of refusal.

Motion was made by Koets, seconded by Smidt and unanimously carried to rescind the motion from the March 2nd Special Council meeting, “to approve vendor bids be based on a percentage of gross sales with the provision that events with 50 or less people be charged a flat fee of \$100.”

Motion was made by Koets, seconded by Smidt and unanimously carried to approve the vendor bids be based on a flat fee, remove items 4, 5 and 13 and to add language to the bid specifications that the city reserves the right to reject any and all bids.

Tim Haubrich asked the Council to revise the termination clause by striking the following language “If notice is hand-delivered, termination is effective as of the time of delivery to the Contractor (personally or at his/her office) or when delivered to the Office of the City Administrator.”

Geronimo Energy – Solar Rewards Cost Savings Analysis

City Administrator/City Attorney Jones shared that this information was a follow-up to a presentation given by Geronimo Energy on solar gardens at the February 16th Council meeting.

If the City decides to subscribe to a solar garden, current projections show the city’s first year savings is \$14,271.50 with 25 year savings of \$336,178.76.

Councilmember Caskey requested a cost estimate for a solar garden owned by the city. Jones stated he will get the estimate for council review for a future meeting.

Pipestone Forward Strategic Planning Proposal

Mayor Ness stated a plan was provided in the packet regarding how the strategic planning session would go and asked if there were any questions regarding any of the information.

Ness then shared that a budget was also provided in the packet and that Pipestone Forward is applying for a \$5,000 Quick Start Blandin Grant to cover some of the costs and asked if the Council was willing to contribute funds towards the cost of the session. She stated Pipestone Forward would still invite the city to the planning session whether they contributed funds or not.

Councilmember Koets said he is in favor of contributing towards the costs and asked if there was any EDA funding available to use.

City Administrator/City Attorney Jones stated there are funds in the Main Street Fund that could be used.

Motion was made by Koets, seconded by Smidt and unanimously carried to contribute \$5,000 towards the cost of the Strategic Planning Session and utilize funds from the Main Street Fund to cover this cost.

NEW BUSINESS

Resolution 2016-14

City Administrator/City Attorney Jones informed that Council that the County is planning a seal coat project on North Hiawatha from Fort Pipestone north to Minnesota West Technical and Community College. Since it is within city limits, the County is asking the Council for approval of that project.

Motion was made by Stout, seconded by Caskey and unanimously carried to approve Resolution 2016-14: A RESOLUTION APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS.

Resolution 2016-15

City Administrator/City Attorney Jones informed the Council that this is the resolution that John Graupman discussed earlier in the meeting and would support the application to the Minnesota Public Facilities Authority Clean Water Revolving Fund and the Drinking Water Revolving Fund for loans for improvements to the municipal wastewater collection system, improvements to the municipal drinking water distribution system and improvements to the municipal drinking water treatment system.

Motion was made by Koets, seconded by Smidt and unanimously carried to approve Resolution 2016-15: A RESOLUTION OF APPLICATION FOR THE MINNESOTA PUBLIC FACILITIES AUTHORITY CLEAN WATER REVOLVING FUND/DRINKING WATER REVOLVING FUND LOAN.

Consider Approval of 1 to 4 Day Temporary Liquor License for Pipestone County Pheasant's Forever

Pipestone County Pheasant's Forever are requesting a 1 to 4 Day Temporary Liquor License to serve alcohol at their annual banquet on March 29th.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve the 1 to 4 Day Temporary Liquor License for the Pipestone County Pheasant's Forever.

CLOSING COMMENTS

Councilmember Koets asked for clarification on bikes on sidewalks in the downtown business district. Bikes are not allowed on the sidewalks in the downtown business district but can be ridden on the street.

City Administrator/City Attorney Jones asked that sump pump users please run their sump pump hoses outside beginning immediately. Due to the early thaw, there has been added inflow and infiltration into the City's sanitary sewer system.

ADJOURNMENT

Motion was made by Caskey, seconded by Stout and unanimously carried to adjourn the meeting at 7:34 p.m.

Laurie K Ness
Mayor

ATTEST:

Deb Nelson
City Clerk