

Pipestone, Minnesota
June 6, 2016

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in the Municipal Building at 6:30 p.m. on the 6th day of June 2016. Acting Mayor Myron Koets called the meeting to order. Roll call was taken and a quorum was declared. Members present: Myron Koets, Jim Stout, Rodger Smidt and Kyle Caskey. Excused: Laurie Ness. Absent: None. Others present: Water/Wastewater Supervisor Joel Adelman, Public Works Director Scott Swanson, Deb Fitzgerald, City Engineer Travis Winter, Hancock Concrete Representative Ray Pierson, ADS Representatives Braedy Lueth and Jeff Bailey, Forterra Pipe & Precast Representative Steve Anderson, Duininck Representative Andy Berg, Buffalo Ridge Concrete Representative Dan Scotting, Carstensen Contracting Inc. Representatives Mike Barclay and Brad Carstensen, Winter Inc Representative Ryan Qenor, Cable Access Coordinator Steve Moffitt, City Administrator/City Attorney Jeff Jones and City Clerk Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

City Administrator/City Attorney Jones asked that the agenda be amended to include: Old Business, Item A – Alcohol Agreement at Hiawatha Lodge and Executive Session, Item A – Consider Offer to Purchase Property at 672 116th St.

Motion was made by Stout, seconded by Caskey and unanimously carried to amend the agenda to include: Old Business, Item A – Alcohol Agreement at Hiawatha Lodge and Executive Session, Item A – Consider Offer to Purchase Property at 672 160th St.

CONSENT AGENDA

Acting Mayor Koets stated the Consent Agenda contains the May 16, 2016 Regular Meeting Minutes; May 25, 2016 Special Meeting Minutes; Payment of Claims-Listing of Bills and the May 2016 Financial Reports and asked if there was any discussion regarding these items.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Consent Agenda which consisted of the following: May 16, 2016 Regular Meeting Minutes; May 25, 2016 Special Meeting Minutes; Payment of Claims-Listing of Bills in the amount of \$543,290.10 for warrants #050992 to #051125 to be issued in payment thereof; and the May 2016 Financial Reports.

COMMUNITY CONCERNS

None.

BID OPENINGS

Highway 30 Project

City Administrator/City Attorney Jones announced six bids were received for the Highway 30 project which includes infrastructure and street reconstruction. Engineer’s estimate is \$2,359,439.35 with the following bids received:

BIDDERS	TOTAL AMOUNT OF BID
First Rate Excavate, Inc Sioux Falls SD	\$2,874,815.70
R & R Excavating, Inc Hutchinson MN	\$2,913,808.54
Duininck, Inc Prinsburg MN	\$2,990,335.22
Geislinger & Sons Watkins MN	\$3,039,717.60
Carstensen Contracting, Inc Pipestone MN	\$3,265,643.91
H & W Contracting, LLC Sioux Falls SD	\$3,401,419.15

City Engineer Travis Winter will review the bids and report back to the Council at the June 20th meeting.

Winter then explained that the gas company lines conflict with the Highway 30 project and crews are in Pipestone to lay new pipe prior to our project beginning.

Airport Mill & Overlay Project

City Administrator/City Attorney Jones shared one bid was received for the Airport Mill & Overlay project. Engineer’s estimate is \$561,276.74 with the following bid received:

BIDDER	TOTAL AMOUNT OF BID
Duininck, Inc. Prinsburg MN	\$732,145.87

City Engineer Travis Winter will review the bid and report back to the Council.

OLD BUSINESS

Alcohol Agreement at Hiawatha Lodge

City Administrator/City Attorney Jones informed the Council that city staff had received a call from a concerned party regarding costs associated with the Calumet being the exclusive alcohol vendor at the Lodge. The Calumet bid \$1,000 or 10% of gross sales to the City and Jones asked if the Council would be willing to reduce the city's compensation to \$100 in exchange for the Calumet eliminating the cash bar set-up fee.

Lengthy discussion followed with the Council consensus to leave the bid as presented.

Motion was made by Caskey and seconded by Stout to leave the Calumet's compensation to the City as is. Upon vote taken; Ayes: Caskey, Smidt, Stout; Nays: Koets, motion carried 3-1.

NEW BUSINESS

Authorize Hiring of Public Works Operator

Public Works Director Scott Swanson stated that Rodney Altena has retired as of June 3, 2016 and he is requesting to hire two Public Works Operators. He said by hiring two operators, he could reduce the number part-time seasonal help beginning 2017.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve hiring two Public Works Operators.

Approve Renting Space to Jeremy Smidt

City Administrator/City Attorney Jones said that Jeremy Smidt had approached him requesting to rent a 25 foot by 50 foot strip of land owned by the city located by Sharkey's along Highway 75. He intends to display agricultural equipment from June 15, 2016 to October 15, 2016.

Motion was made by Stout and seconded by Caskey to rent the 25 foot by 50 foot strip of city-owned land to Jeremy Smidt from June 15th to October 15, 2016 for \$50.00 per month. Upon vote taken; Ayes: Stout, Caskey, Koets; Nays: None; Abstain: Smidt, motion carried 3-0-1.

Approve Chamber of Commerce Dance Permit

City Administrator/City Attorney Jones stated the Chamber of Commerce is requesting a dance permit to conduct the annual Watertown Festival street dance on Friday, June 24th.

Motion was made by Smidt, seconded by Caskey and unanimously carried to approve the Chamber of Commerce Dance Permit.

Approve Chamber of Commerce Parade Permit

City Administrator/City Attorney Jones stated the Chamber of Commerce is requesting a parade permit to conduct the annual Watertower Festival parade on Saturday, June 25th.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Chamber of Commerce parade permit for the annual Watertower Festival parade on Saturday, June 25th.

Approve Chamber of Commerce Request for Council Action

City Administrator/City Attorney Jones informed the Council that the Chamber has requested the following for the 27th Annual Watertower Festival June 23-25, 2016:

Thursday, June 23rd – All About Kids Night

- Close Main Street from 2nd Ave SW (This N That Card Store) to Hiawatha Ave (Calumet Inn) from 5:00 p.m. – 8:30 p.m. for the Kids Tractor Pull at 6:00 p.m. for ages 4-11 followed by a Junior Ambassador Contest at 7:00 p.m. for Pipestone County residents ages 5-12. PAS Band parents will also be serving a hamburger dinner as a fundraiser from 5:00 p.m. – 7:00 p.m.
- Please have Public Works place two “No Parking – Street Closed at 5:00 p.m.” signs on Main Street in the afternoon; one at the Calumet Inn intersection and one at Geyerman’s/Pipestone Interiors intersection.
- They are requesting 10 picnic tables, 10 blue garbage cans, 2 risers and the City’s flatbed trailer.

Friday, June 24th – Evening Family Entertainment and Free Street Dance

- Close Main St from 2nd Ave to Hiawatha Ave from 4:00 p.m. Friday to 2:00 a.m. Saturday for a family entertainment (Thunder Music DJ) and community dinner (5:00-8:30) and a FREE street dance (Minneapolis Band – “In the Fields”) from 9:00 p.m. to 1:00 a.m. along with the \$25.00 Street Dance Permit.
- Please have Public Works place two “No Parking – Street Closed at 5:00 p.m.” signs along the barricades in the afternoon – one on Main Street at the Calumet intersection and one at 2nd St SW/SE at the Post Office intersection.
- 30 picnic tables, 20 blue garbage cans and the City’s flatbed trailer.
- This area has been blocked off in the past.

Saturday, June 25th – Parade

- Please have the Public Works department place “No Parking Signs” on Main Street and Hiawatha Ave as they have in the past and provide barricades to block each North/South streets to prevent traffic from entering the parade route. The Chamber will take down and leave on the boulevards.

Saturday, June 25th – Art and Craft Show/Pipestone Cruizers’ Car Show

- Close 2nd Ave SW from 8:00 a.m.- 3:30 p.m. from 3rd St SW to 5th St SW for the Pipestone Cruizers’ Car Show.

- 30 picnic tables by 8:00 a.m., please put 25 under the tent and 5 on the west end of the courthouse lawn.
- 12 blue city garbage cans by 8:00 a.m. on the courthouse lawn near the tent.
- Help chalking of the Art and Craft booths on Friday morning-time to be determined.

Motion was made by Smidt, seconded by Caskey and unanimously carried to approve the requests of the Chamber of Commerce for the 27th Annual Watertower Festival June 23-25, 2016.

Approve Chamber of Commerce Request for Council Action for Car Cruizin' Nights

City Administrator/City Attorney Jones informed the Council that the Chamber is requesting permission to close Main Street at different locations on June 2nd, July 7th and September 1st to conduct their Car Cruizin' Nights. The August event will be held at the fairgrounds during the County Fair.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Chamber of Commerce's request to close Main Street at different locations for their Car Cruizin' Nights June 2nd, July 5th and September 1st.

Review One Year Plan Update and Blight Update

City Administrator/City Attorney Jones updated the Council on the following:

INFRASTRUCTURE

- Water treatment facility – bids opened May 25th.
- Highway 30 underpass project - bids to be opened June 6th.
- 7th Ave SW from 9th to 11th – to be made part of the Highway 30 bond?
- Replacement of “on the square” sidewalks coordinating it with Highway 30 project.

OTHER

- Continue Rental Housing inspections – Doug has done seven (7) inspections.
- Develop vision for downtown renovation.
- Develop North trail project and funding – will be notified by the end of June 2016 if funded.
- Do a community-wide inclusive strategic planning session or sessions – tentatively scheduled for August.
- Website roll-out – presentation made at May 2nd Council meeting.

He also shared the Historic Improvement Loan/Grant Program is being used with total dollars allocated in the amount of \$57,020. \$75,000 was in the budget for the program.

Approve Greg Stanton to Heritage Preservation Commission

Greg Stanton submitted his letter of request to volunteer on the Heritage Preservation Commission.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve the appointment of Greg Stanton to the Heritage Preservation Commission.

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CLOSING COMMENTS

City Administrator/City Attorney Jones stated the Water Treatment Facility bids came in higher than anticipated. He said he is closely following the legislature to see if Governor will call for a special session.

EXECUTIVE SESSION

Consider Offer to Purchase Land at 672 116th Street

Motion was made by Stout, seconded by Smidt and unanimously carried to close regular session.

Motion was made by Smidt, seconded by Stout and unanimously carried to enter into Executive Session at 7:31 p.m.

Motion was made by Stout, seconded by Smidt and unanimously carried to close Executive Session at 7:37 p.m.

Motion was made by Smidt, seconded by Stout and unanimously carried to open regular session at 7:38 p.m.

Acting Mayor Koets stated that Councilmember Caskey had excused himself from Executive Session due to a conflict of interest.

Motion was made by Smidt, seconded by Stout and unanimously carried to have City Administrator/City Attorney Jones find out what the cost would be to purchase the property at 672 116th St.

ADJOURNMENT

Motion was made by Stout, seconded by Smidt and unanimously carried to adjourn the meeting at 7:39 p.m.

Myron Koets
Acting Mayor

ATTEST:

Deb Nelson
City Clerk